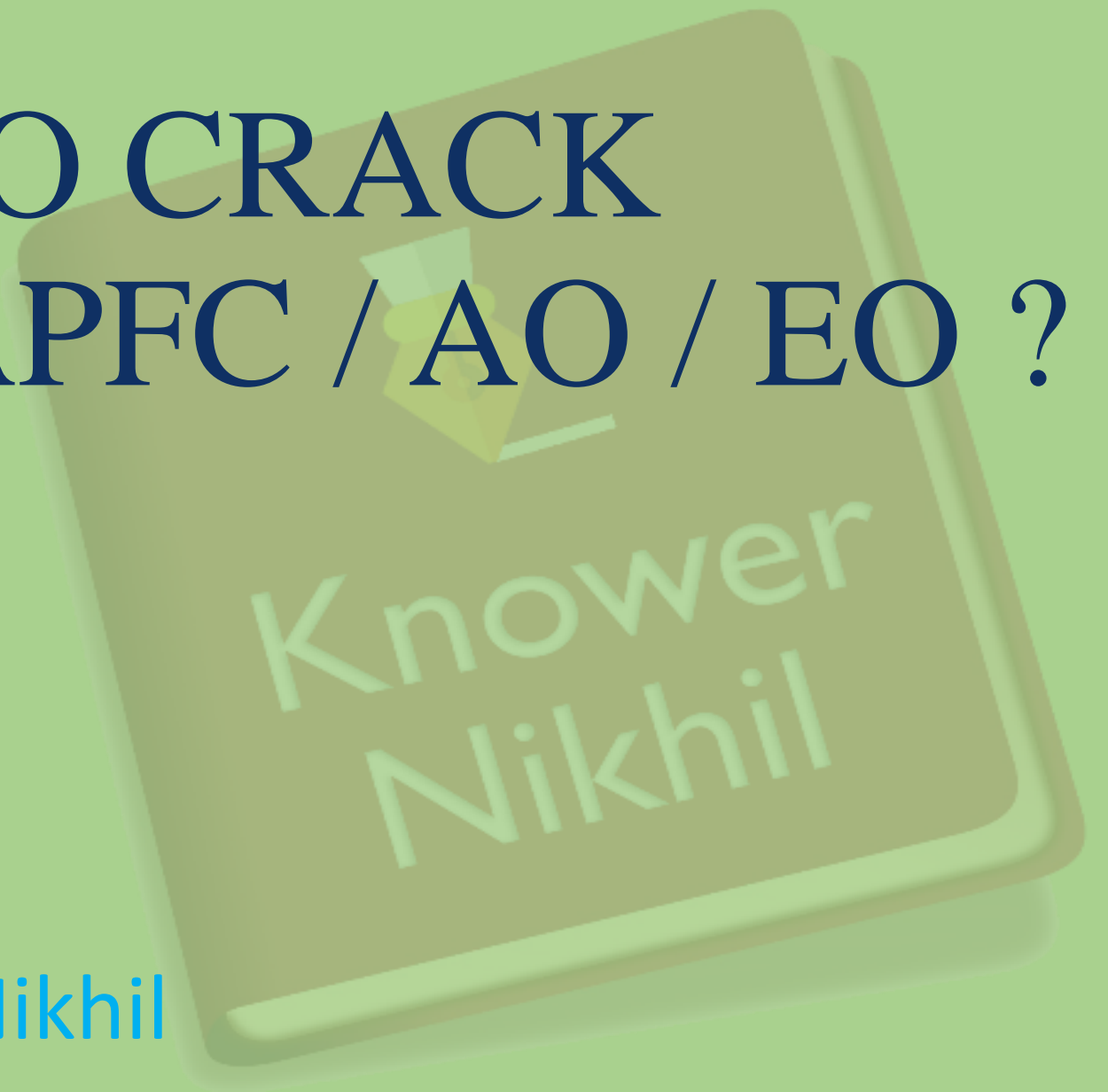


HOW TO CRACK UPSC EPFO APFC / AO / EO ?

Detailed Video Discussion

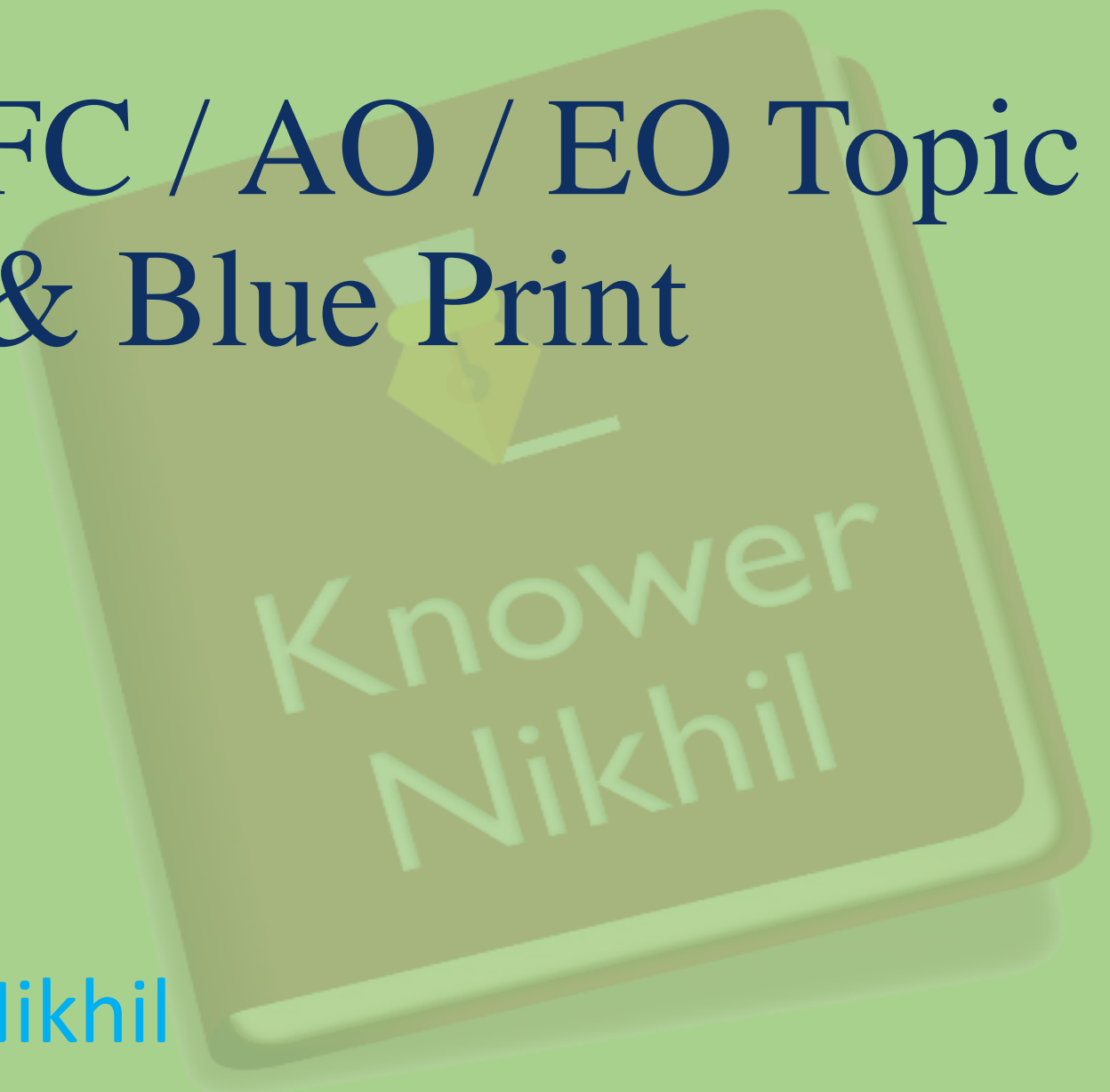
-By Knower Nikhil



UPSC EPFO APFC / AO / EO Topic Wise Weightage & Blue Print

Detailed Video Discussion

-By Knower Nikhil



- NOTIFICATION DETAILS
- ELIGIBILITY CRITERIA
- SALARY
- EXAM PATTERN
- SYLLABUS
- BEST BOOKS
- CUT OFF
- PREVIOUS PAPERS



UPSC EPFO - ENFORCEMENT OFFICER / ACCOUNT OFFICER

59

Test Available

40,274

Tests Taken

5,255

Students

START FREE TEST

Test Series

Mock Tests

Current Affairs

Mock Tests

Enforcement officer / Account Officer Mock Test - 10

120 Question | 100 Marks | 120 Min



Unlock

Enforcement officer / Account Officer Mock Test - 6

120 Question | 100 Marks | 120 Min



Unlock

Enforcement officer / Account Officer Mock Test - 2

120 Question | 100 Marks | 120 Min



Unlock

Enforcement officer / Account Officer Mock Test - 0





Employees Provident Fund Organization (EPFO)

UPSC EPFO -
Enforcement Officer
/ Account Officer

59 Tests

EPFO Assistant

30 Tests

EPFO Social Security
Assistant

64 Tests



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IMPORTANT DATES

UPSC EPFO APFC Exam 2023 Important Dates

Events	Dates
UPSC APFC Notification 2023 Release Date	21st February 2023
UPSC APFC Recruitment Opening date of Registration	25th February 2023
UPSC APFC Recruitment Closing date of Registration	17th March 2023
UPSC APFC Admit card 2023	To Be Notified
UPSC APFC Exam date 2023	To Be Notified
UPSC EPFO Result 2023	To Be Notified

Application Fee

Category	Fees
Gen/ OBC/ EWS	Rs. 25/-
SC/ ST/ PwD/ Female	Rs. 0/-
Mode of Payment	Online

Posts Details

Category	EO/AO	APFC
General	204	68
SC	57	25
ST	28	12
OBC	78	38
EWS	51	16
PWD	25	28
Total	418	159

*UPSC EPFO Enforcement Officer/Accounts Officer

*Assistant Provident Fund Commissioner (APFC)

ELIGIBILITY CRITERIA

UPSC EPFO Age Limit:

- Enforcement Officer (EO)/ Accounts Officer (AO) - 30 years
- Assistant Provident Fund Commissioners (APFC) - 35 years
- **ANY GRADUATE CAN APPLY.**
- **NO FINAL YEAR STUDENTS CAN APPLY**
- **The candidates can apply only for both post.**





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SALARY & PROMOTION

UPSC EPFO EO/AO Salary 2023	
Name of The Component	Amount
Basic Salary	Rs. 47,600
Dearness Allowance (DA)	Rs. 18088
House Rent Allowance (HRA)	Rs. 12852
Transport Allowance (TA)	Rs. 4968
FMA	Rs. 2000
Total	Rs. 85,508

Exam Pattern

UPSC EPFO Exam Pattern 2023

1.Written Exam – 300 Marks

2.Interview – 100 Marks

UPSC EPFO 2021 Exam Weightage

Exam Stage	Weightage
Recruitment Test (Stage-1)	75%
Interview (Stage-2)	25%

Enforcement Officers/Accounts Officers

Syllabus :

The syllabus of the Test broadly comprises the following topics :-

- i) General English- To evaluate candidate's understanding of English language & workman – like use of words.
- ii) Indian Freedom Struggle.
- iii) Current Events and Developmental Issues.
- iv) Indian Polity & Economy.
- v) General Accounting Principles.
- vi) Industrial Relations & Labour Laws.
- vii) General Science & knowledge of Computer applications.
- viii) General Mental Ability & Quantitative Aptitude.
- ix) Social Security in India.

Assistant Public Provident Commissioner

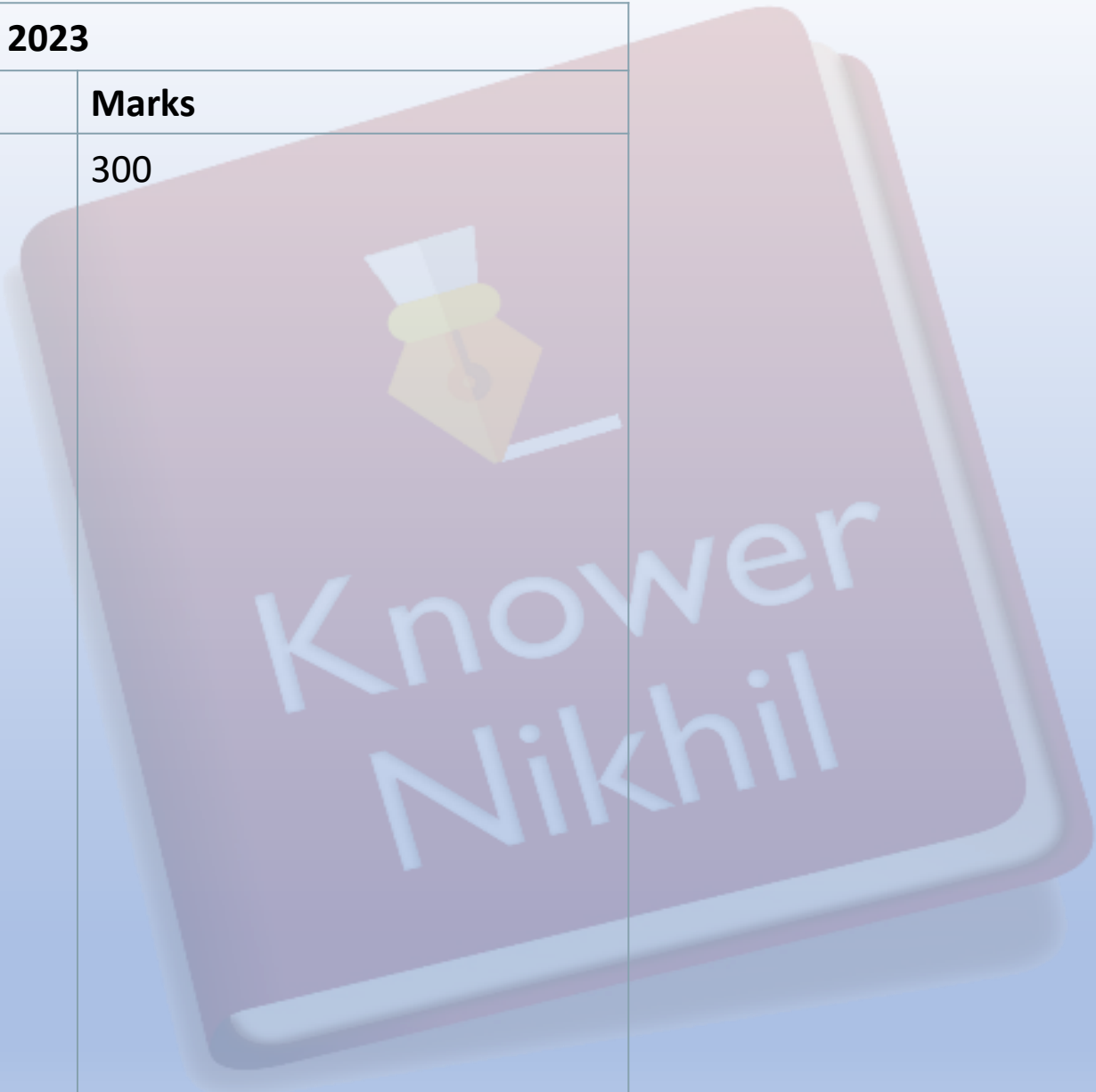
Syllabus :

The syllabus of the test broadly comprises the following topics:

- (a) General English- To evaluate a candidate's understanding of English language & workman-like use of words.
- (b) Indian Culture, Heritage & Freedom Movements & Current Events
- (c) Population, Development and Globalization
- (d) Governance and Constitution of India
- (e) Present Trends in Indian Economy
- (f) Accounting and Auditing, Industrial Relations, Labour Laws, Insurance
- (g) Basic Knowledge of Computer Applications, General Science
- (h) Elementary Mathematics, Statistics and General Mental Ability.
- (i) Social Security in India.

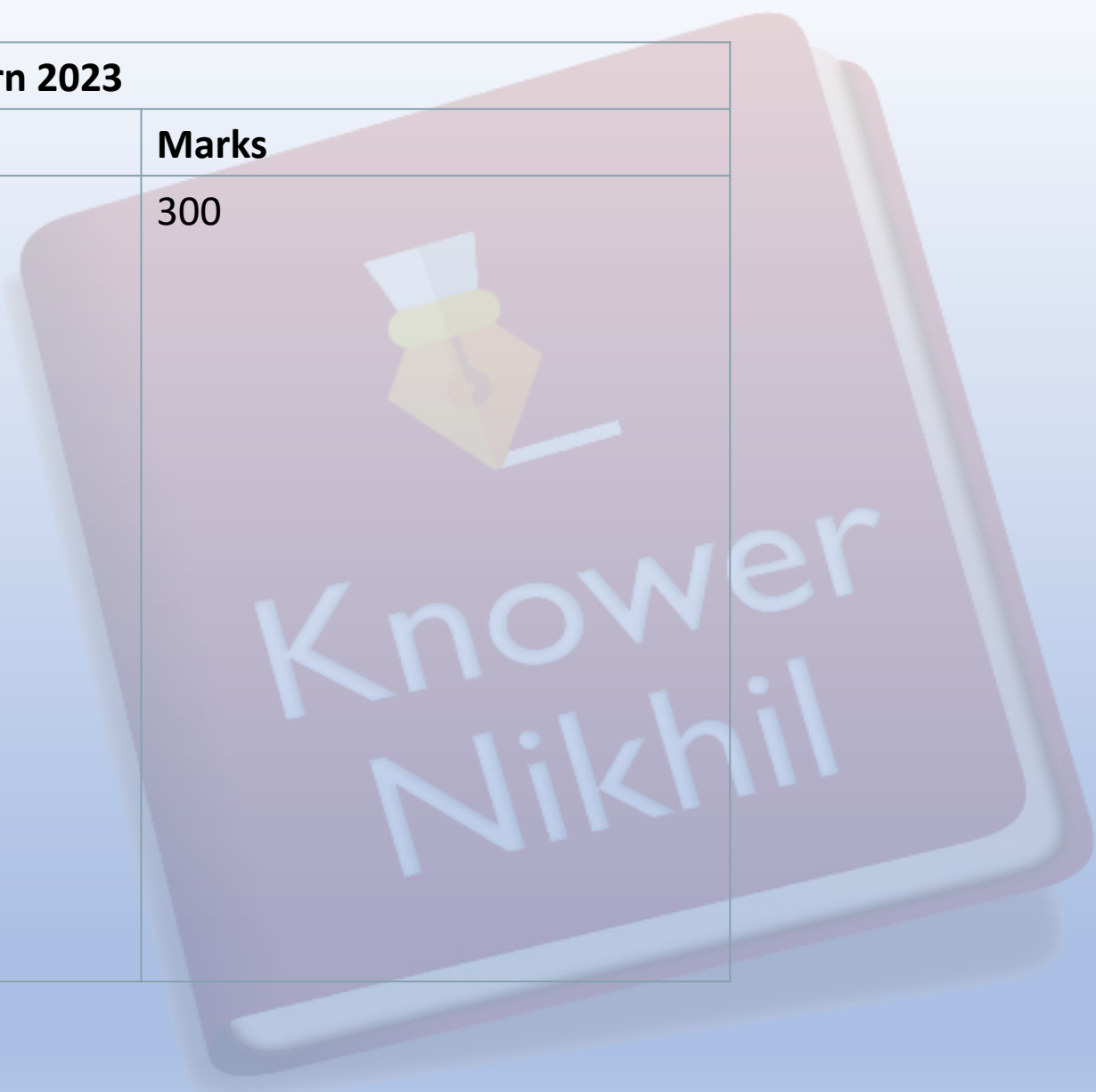


UPSC Assistant Public Provident Commissioner Exam Pattern 2023		
Subject	No. of Questions	Marks
General English	120	300
Indian Culture, Heritage & Freedom Movements & Current Events		
Population, Development and Globalization		
Governance and Constitution of India		
Present Trends in Indian Economy		
Accounting and Auditing, Industrial Relations, Labour Laws, Insurance		
Basic Knowledge of Computer Applications, General Science		
Elementary Mathematics, Statistics and General Mental Ability.		
Social Security In India		



UPSC Enforcement Officers/Accounts Officers Exam Pattern 2023

Subject	No. of Questions	Marks
General English	120	300
Indian Freedom Struggle		
Current Events & Developmental Issues		
Indian Polity & Economy		
General Accounting Principles		
General Science & Knowledge of Computer Applications		
Industrial Relations & Labour Laws		
Quantitative Aptitude & General Mental Ability		
Social Security In India		



BLUE PRINT





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UPSC EPFO APFC TOPIC WISE WEIGHTAGE & EXAM PATTERN

Subject/Topic	Number of Questions
Elementary Mathematics, Statistics, and General Mental Ability	30
Present Trends in the Indian Economy	17
Computer Applications & General Science	19
Indian Culture, Heritage & Freedom Movements & Current Events	12
Accounting and Auditing, Industrial Relations, Labour Laws, Insurance	12
General English	10
Governance and Constitution of India	10
Population, Development, and Globalization	5
Social Security in India.	5



UPSC EPFO EO/AO TOPIC WISE WEIGHTAGE & EXAM PATTERN

UPSC EPFO topic-wise number of questions

SUBJECT	Number Of Questions
General English	20
Indian Freedom Struggle	16
Indian Polity and Economy	04
Current Events and Development Issues	03
General Mental Ability and Quantitative Aptitude	15
Labour Laws & Industrial Relations	06
General Accounting Principles	09
Current Affairs	20
General Science and Knowledge of Computer Applications (16 Science+08 Comp)	24
Social Security in India	03



TIME TABLE AND PLANNING

APFC – 60 DAYS PLAN

EO/AO – 46 DAYS PLAN

3 HOURS MORNING & 2 HOURS EVENING



Present Trends in the Indian Economy 17

Indian Polity and Economy (EO/AO) 04

Economic Survey 2023:– 414 Page Official Survey

Basic Economics:- (Disha/Arihant/Kiran/Any book)

Time:- (1 Day + 4 Hours)

Revision:- (2 hours + 1 hours)

Indian Culture, Heritage & Freedom Movements 12

Indian Freedom Struggle (EO/AO) 16

History:-

Spectrum book For APFC AND Lucent For EO/AO

Free Source:-NCERT Gist PDF

Indian Culture, Heritage

Drishti Pdf / Hyderabad University / History

Time For APSC:- (7 Days)

Time For EO/AO:- (2 Day)





Accounting and Auditing, Industrial Relations, Labour Laws, Insurance	12
General Accounting Principles	09
LABOUR LAW	06

Mrunal accounts pdf :- telegram / app

Basic accounts:- (Disha/Arihant/Kiran/Any book)

Labour Law:- Knowwer nikhil pdf

Accounts/Audit:- (5 Days) (4days)

Industrial Relations, Labour Laws:- (7 Days)

Elementary Mathematics, Statistics, and General Mental Ability 30
General Mental Ability and Quantitative Aptitude(EO/AO) 15

DISHA/ARIHANT/KIRAN Any SSC/bank Exam Combined Book

Arihant Rajesh Verma / Essential quant

Shortcut in reasoning

Quant + stats:- (10 days) (5days)

Reasoning:- (3 days)

General English

10

General English

20

Any English book



APFC:- (7 Days)

EO/AO:- (5 Days)

Social Security in India.

05

Governance and Constitution of India

10

Social Security in India.

03

SOCIAL SECURITY:- KNOWER NIKHIL PDF + VIDEO

POLITY:- LAXMIKANT OR LUCENT FOR EPFO

FREE:- FREE PDF ON POLITY

APFC:- (08 Days)

EO/AO:- (07 Days)



General Science and Computer

19

General Science and Computer

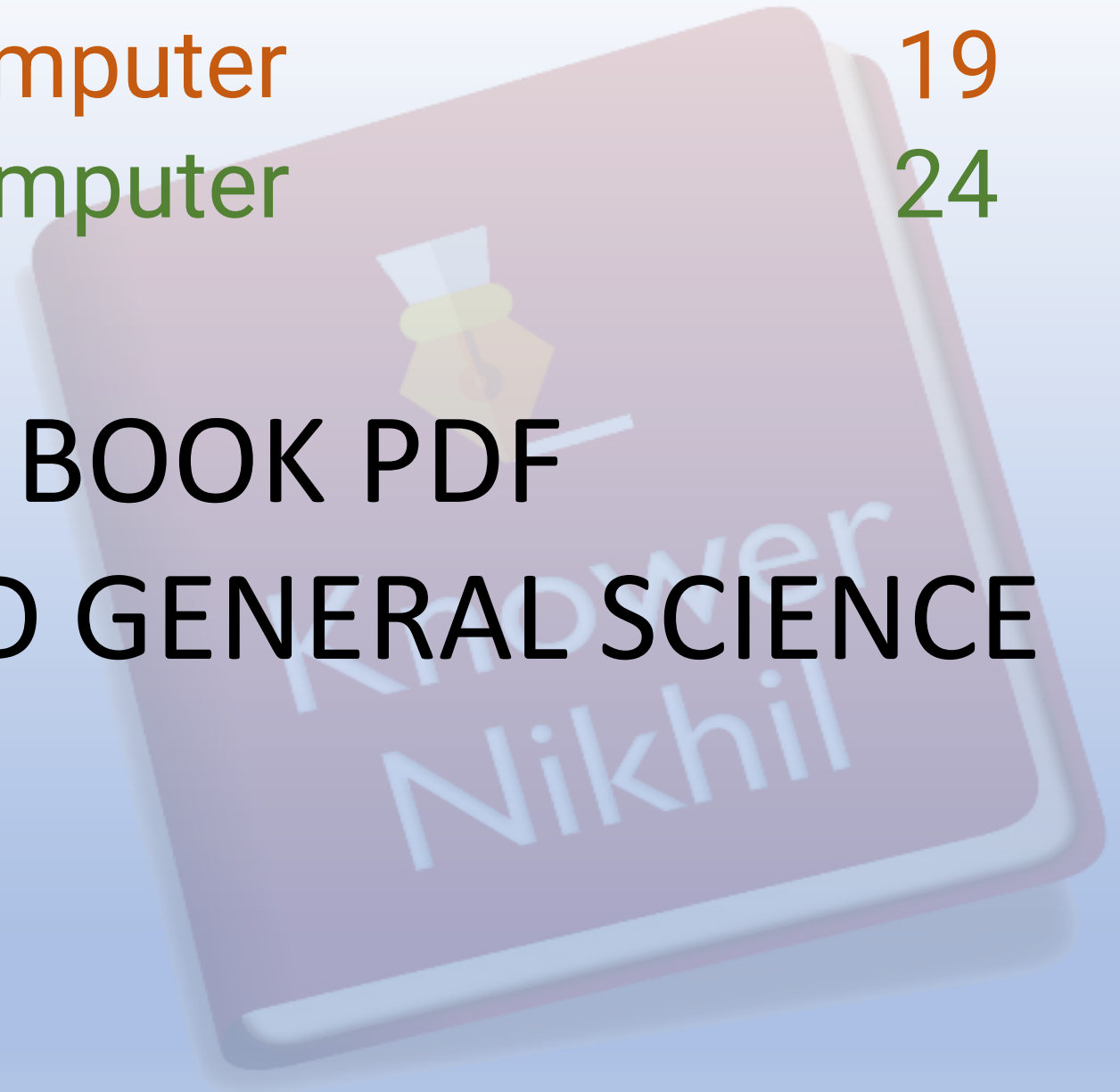
24

FREE:- NCERT GIST BOOK PDF

PAID:- LUCENT AND GENERAL SCIENCE

APFC:- (6 Days)

EO/AO:- (6 Days)



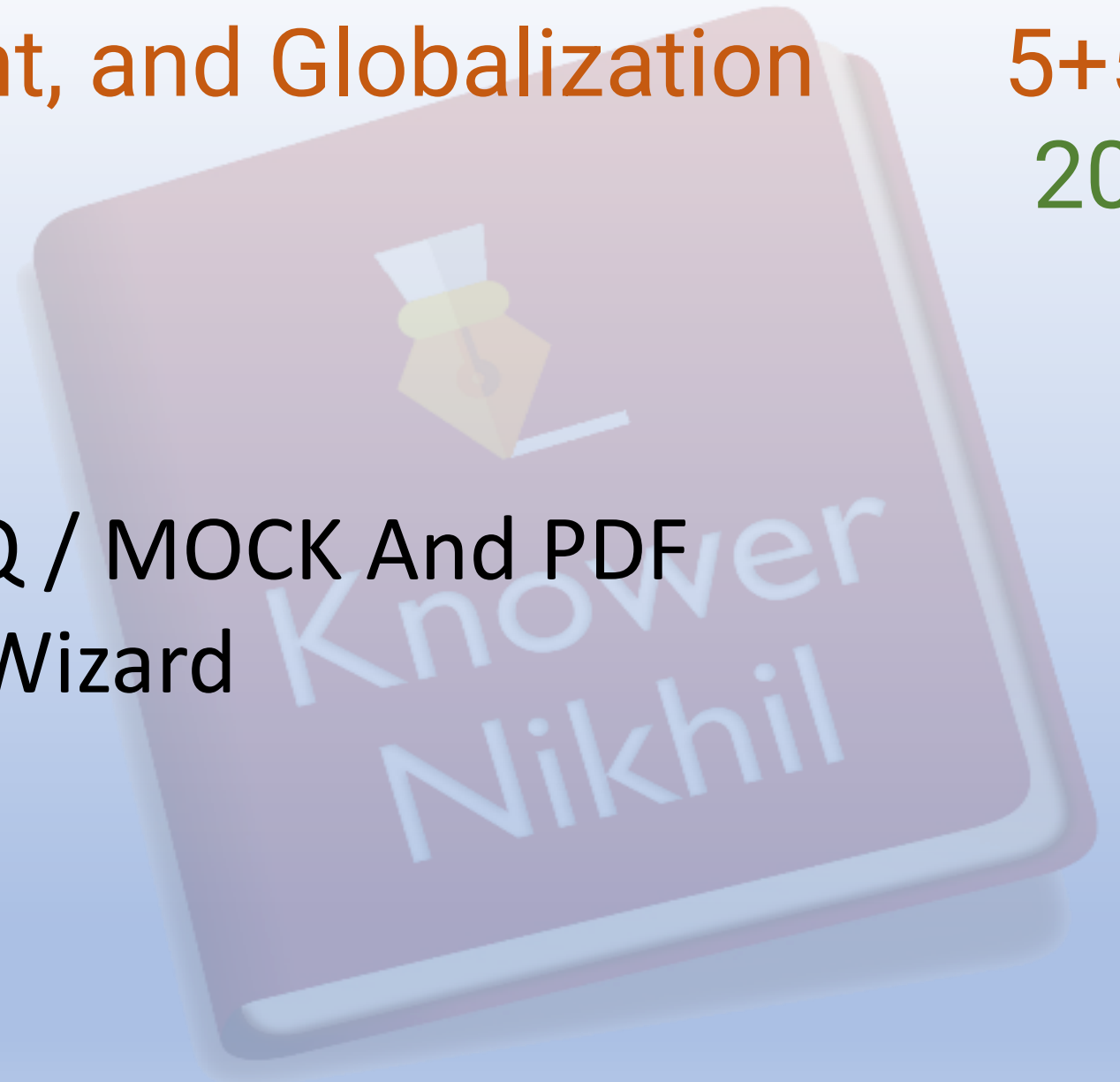
Population, Development, and Globalization

Current Affairs

5+5
20

FREE:- Current affairs MCQ / MOCK And PDF

PAID:- News Paper / PD / Wizard



APFC:- (5 Days)

EO/AO:- (5 Days)

TIME TABLE

APFC – 60 DAYS PLAN (5 HOURS)

APFC – 50 DAYS PLAN (6HOURS)

APFC – 40 DAYS PLAN (7HOURS)

MOCK TEST

EO/AO – 46 DAYS PLAN(5HOURS)

EO/AO – 38 DAYS PLAN(6HOURS)

EO/AO – 33 DAYS PLAN(7HOURS)



UPSC EPFO



ENFORCEMENT OFFICERS ACCOUNTS OFFICERS

EXAM GUIDE

2nd
Edition



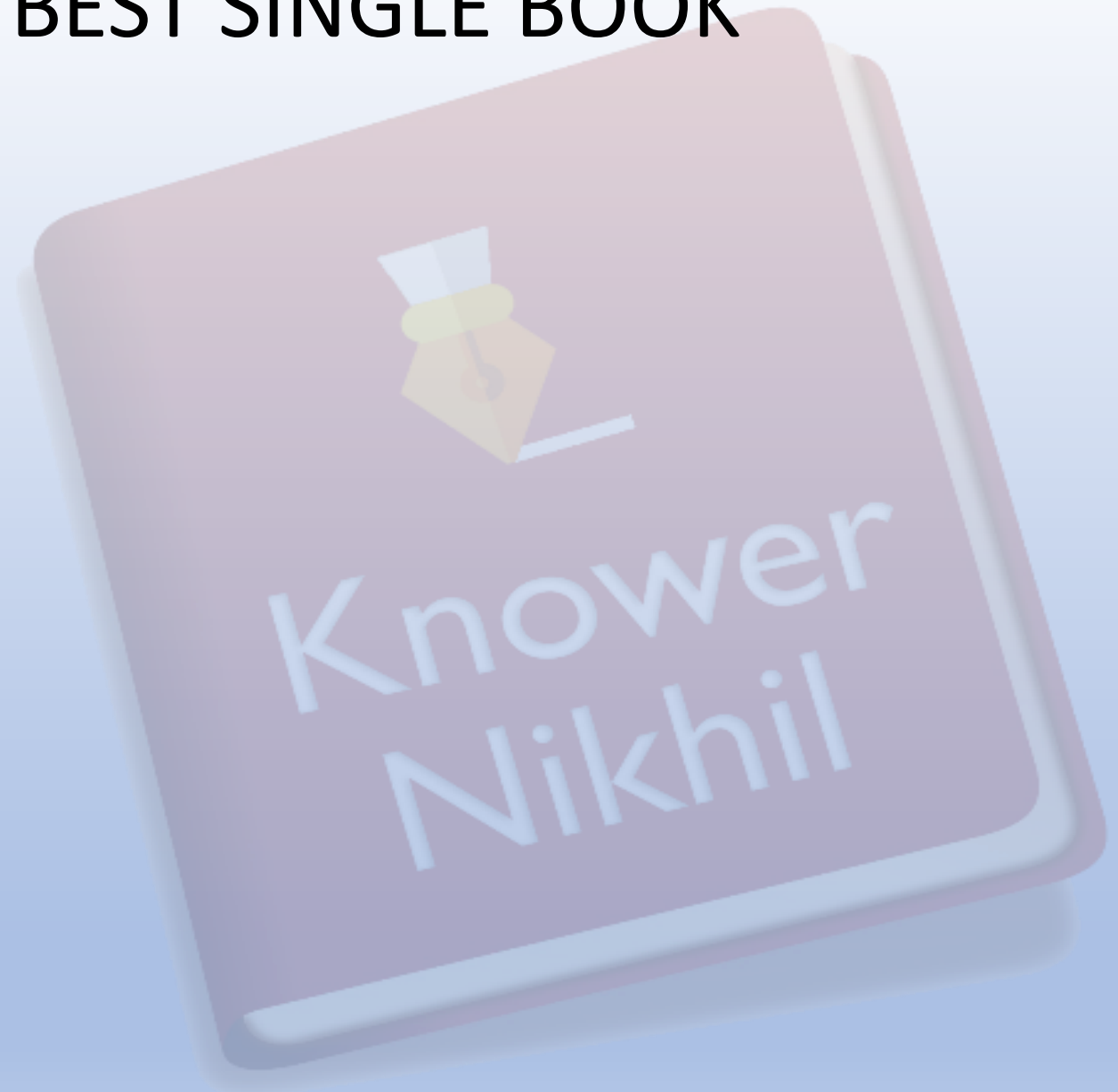
**Includes: UPSC EPFO
Solved Papers - 2017 & 2021**

Covers:

- General English
- General Mental Ability
- Quantitative Aptitude
- **General Studies** with exclusive coverage of Indian History & Freedom Struggle, Current Events & Developmental Issues, Indian Polity & Economy, **General Accounting Principles, Industrial Relations & Labour Laws**, General Science & knowledge of Computer applications, **Social Security in India**

Strictly According to Latest Pattern

BEST SINGLE BOOK



SUPER 10

Mock Tests for

UPSC EPFO

(Enforcement Officers/ Accounts Officers)

Exam (2020 - 21)

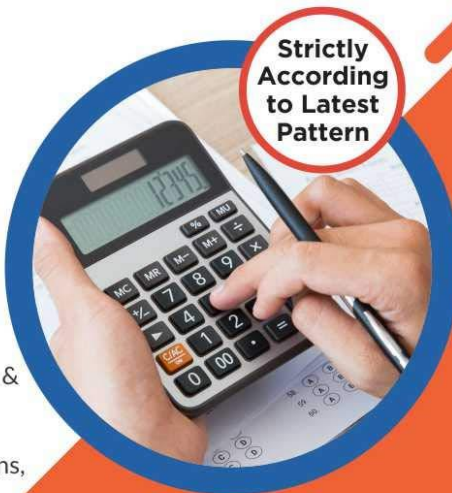
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According
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Pattern





EPFO

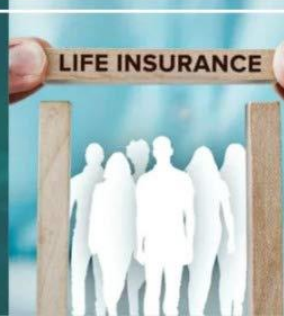
ENFORCEMENT OFFICER ACCOUNT OFFICER

- Industrial Relation
- Labour Law
- Social Security
- Insurance
- Accounting
- Auditing
- Computer
- Previous Year Papers



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46
Videos

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States' CSAT | CMAT | MAT & Other
Management Entrances
Hotel Management | Railways
Paramilitary Forces | State Police
Recruitments & All Other Entrances,
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SYLLABUS APFC



UPSC EPFO APFC Syllabus 2023 General English

Idioms & Phrases

Tenses

Word Formation

Fill in the Blanks

Synonyms & Antonyms

Verb & Adverb

Prepositions

Vocabulary

Theme Detection

Articles

Sentence Completion

Error Correction

Conclusion

Subject-Verb Agreement

Passage Completion

Grammar

One Word Substitutions

Comprehension

Unseen Passages

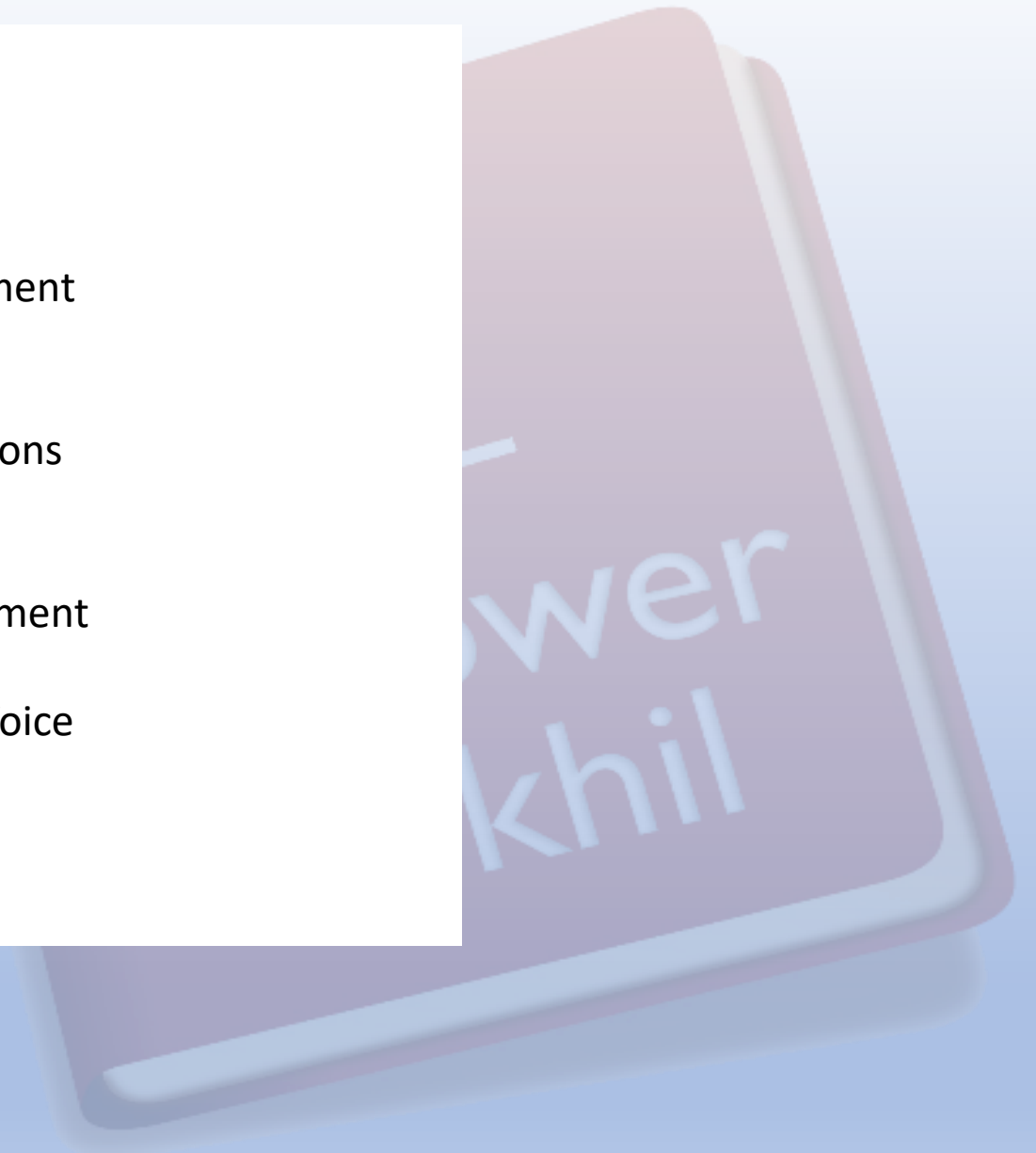
Sentence Rearrangement

Conjunctions

Active And Passive Voice

Spotting the Error

Cloze Test



UPSC EPFO APFC Syllabus 2023 for Governance

Board Oversight of Mission-Critical Risks
Environmental, Social, and Governance
Oversight
Human Capital Management

Audit Committee Oversight of Internal
Controls
Corporate Culture and Whistleblower
Protections
Board Diversity

UPSC EPFO APFC Syllabus 2023 Indian Culture

The Stone Age in India
Indus Valley Civilization
Period of Mauryans
Period of Post- Mauryan: Age of Shungas,
Kanvas, and Satavahanas

Kushana Empire
Gupta Empire
Temple Architecture and its Styles in India
Literature and Philosophy in India

UPSC EPFO APFC Syllabus 2023 for Globalisation

Global issues (category)

Climate justiceEconomic inequalityFairtrade

Forced migration

Global dimming

Human overpopulation

Human trafficking

UPSC EPFO APFC Syllabus 2023 for Population

Births and deaths

Population ageing

Population changes

Mobility and migration

Population estimates and projections.

UPSC EPFO APFC Syllabus 2023 for Accounting

Financial Reporting

Tax

Personal Financial Planning

Firm Practice Management

Governmental Audit Quality

Employee Benefit Plan Audit Quality

Forensic and Valuation Services

Information Technology

Professional Ethics

Plain English Accounting

Business, Industry, and Government

Audit Quality

Fair Value Measurement

Not for Profit

Nikhil

UPSC EPFO APFC Syllabus 2023 for Knowledge of Computer

MS Word, Microsoft OneNote

Microsoft Access

Introduction to Computer Science

Boolean Algebra

Computer Networks

Emerging Technologies and Web

Publishing

PC Software and Office Automation

MS Project, Microsoft Publisher

Database Management System

Data Structures

MS PowerPoint

MS Visio and MS Excel

Microsoft Outlook

The Internet

Workplace Productivity Tools



Knower
Nikhil

UPSC EPFO APFC Syllabus 2023 for General Science

Chemical bonding and molecular structure
Electrochemistry and chemical kinetics
Haloalkanes and Haloarenes
States of matter: gasses and liquids
Laws of Motion
Units and measurements
Physical
Gravitation
Kinetic theory
Mechanical properties of solids
Thermodynamics
Motion in a straight line
Electrostatic potential and capacitance
Electromagnetic induction
Current electricity
Magnetism and Matter
Oscillations
Ray optics and optical instruments
Alternating current
Atoms

Nuclei
Wave Optics
Motion in a plane
Classification of elements and periodicity in properties
Environmental chemistry
Biomolecules
Solid-state
Systems of particles and rotational motion
Mechanical properties of fluids
Moving charges and magnetism
Electric charges and fields
P-block elements
Electromagnetic waves
Semiconductor electronics
Thermal properties of Matter



UPSC EPFO APFC Syllabus 2023 for Statistics

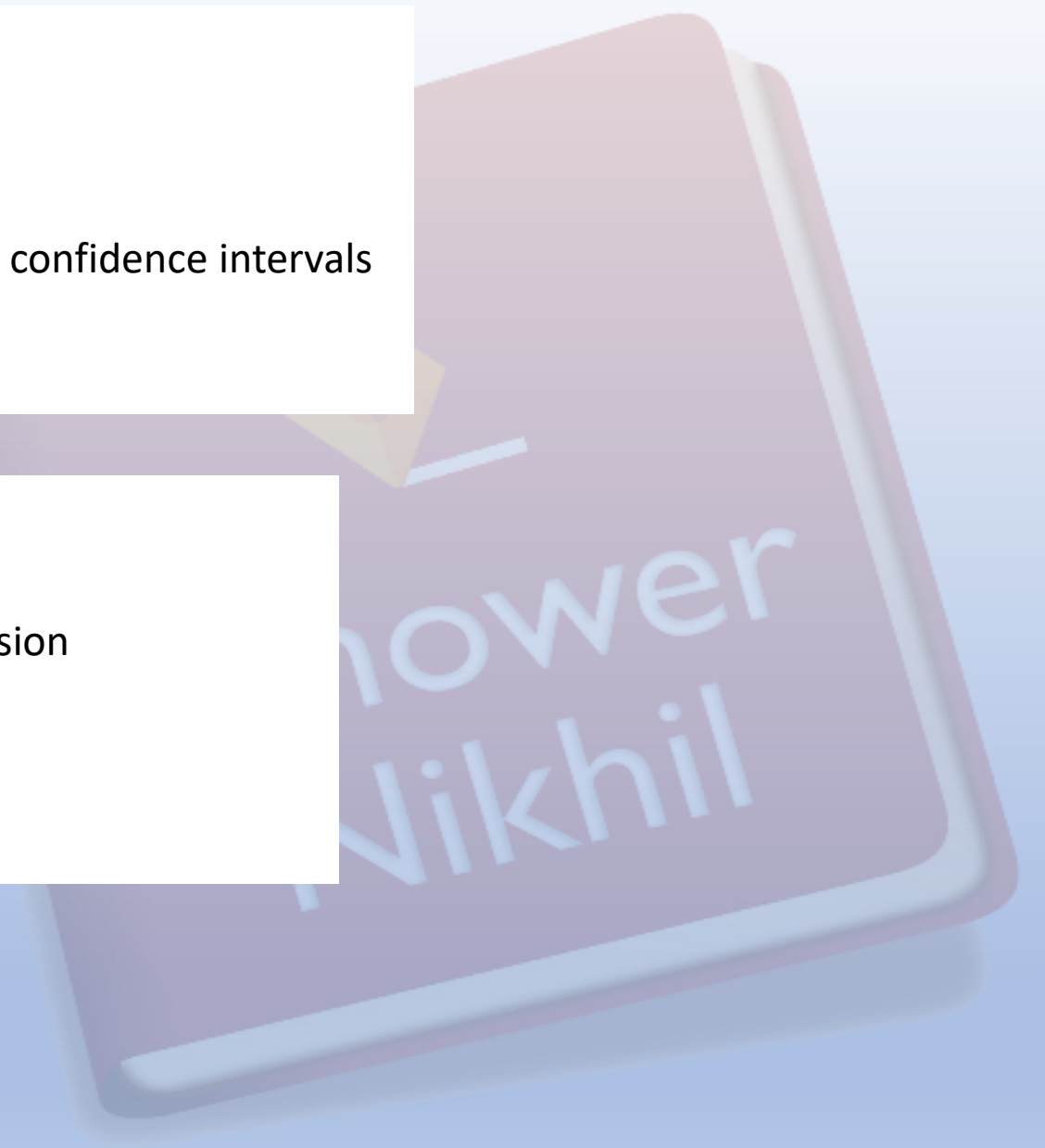
Describing and displaying data
Linear regression and correlation
Experiments and sampling

Probability
Hypothesis tests and confidence intervals

UPSC EPFO APFC Syllabus 2023 for Elementary Maths

Abacus
LCM and HCF
Fractions and Decimals
Place Value & Face Value
Addition and subtraction

Multiplication and Division
Counting
Counting Money



UPSC EPFO APFC Syllabus 2023 for General Mental Ability

Coding-Decoding

Blood Relations

Alphabet Test

Sitting Arrangements

Direction Sense Test

Mathematical Operations

Arithmetical Reasoning

Analogy

Classification

Series

Number, Ranking, and Time

Sequence Test

Eligibility Test

Inserting the Missing Character



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SYLLABUS AO / EO



SYLLABUS

Industrial Relations & Labour Laws	<p>Constitution of India: workers' provisions; Laws for Female workers – Maternity Benefit Act, Vishaka Case, Factories Act, Equal Remuneration Act;</p> <p>Labor Laws in India – Trade Union Act, Minimum Wages Act, Strikes and lockouts, Industrial Disputes Act (IDA), Labour Courts, Industrial Tribunals, Workman's Compensation Act, Employees State Insurance Act, Retirement Benefits, Emigration Act;</p> <p>Unorganized Labour; International Labour Organisation (ILO); Ministry of Labour in India – Important OFFICES/institutes with Labour Ministry, Work done by offices with labor ministry, Chief Labour Commissioner, Labour Bureau, Welfare Commissioners, Employees' State Insurance Corporation (ESIC), Employees' Provident Fund Organisation (EPFO), Board of Arbitration</p>
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**General Mental
Ability &
Quantitative
Aptitude**

General Mental Ability – Sequence of figures, Series, Blood Relations, Directions, Syllogism, Seating Arrangement, Puzzle Test, Statement and Conclusion, Statement and Inferences, Data sufficiency

Quantitative Aptitude – Algebra, HCF and LCM, Average, Mixtures and Alligation, Ratio and Proportion, Partnership, Percentage, and its application, Simple Interest, Compound Interest, Profit and Loss, Time and Work, Time, Speed and Distance, Problems Based on Ages, Calendar and Clock, Probability, Permutations and Combinations

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**Social Security in
India**

Status of Social security in India, Social security schemes for Unorganised Sector; New Social Security Schemes launched covering social insurances like Pension, Health Insurance, and Medical Benefit, Disability Benefit, Maternity Benefit, Gratuity; Employees' Provident Fund Organization (EPFO) and the Employees' State Insurance Corporation (ESIC); Atal Pension Yojna (APY); Pradhan Mantri Jeevan Jyoti Bima Yojana (PMJJBY); Pradhan Mantri Suraksha Bima Yojana (PMSBY); Pradhan Mantri Kisan Samman Nidhi (PM-KISAN) Yojana; Pradhan Mantri Kisan Mandhan Yojana, etc.



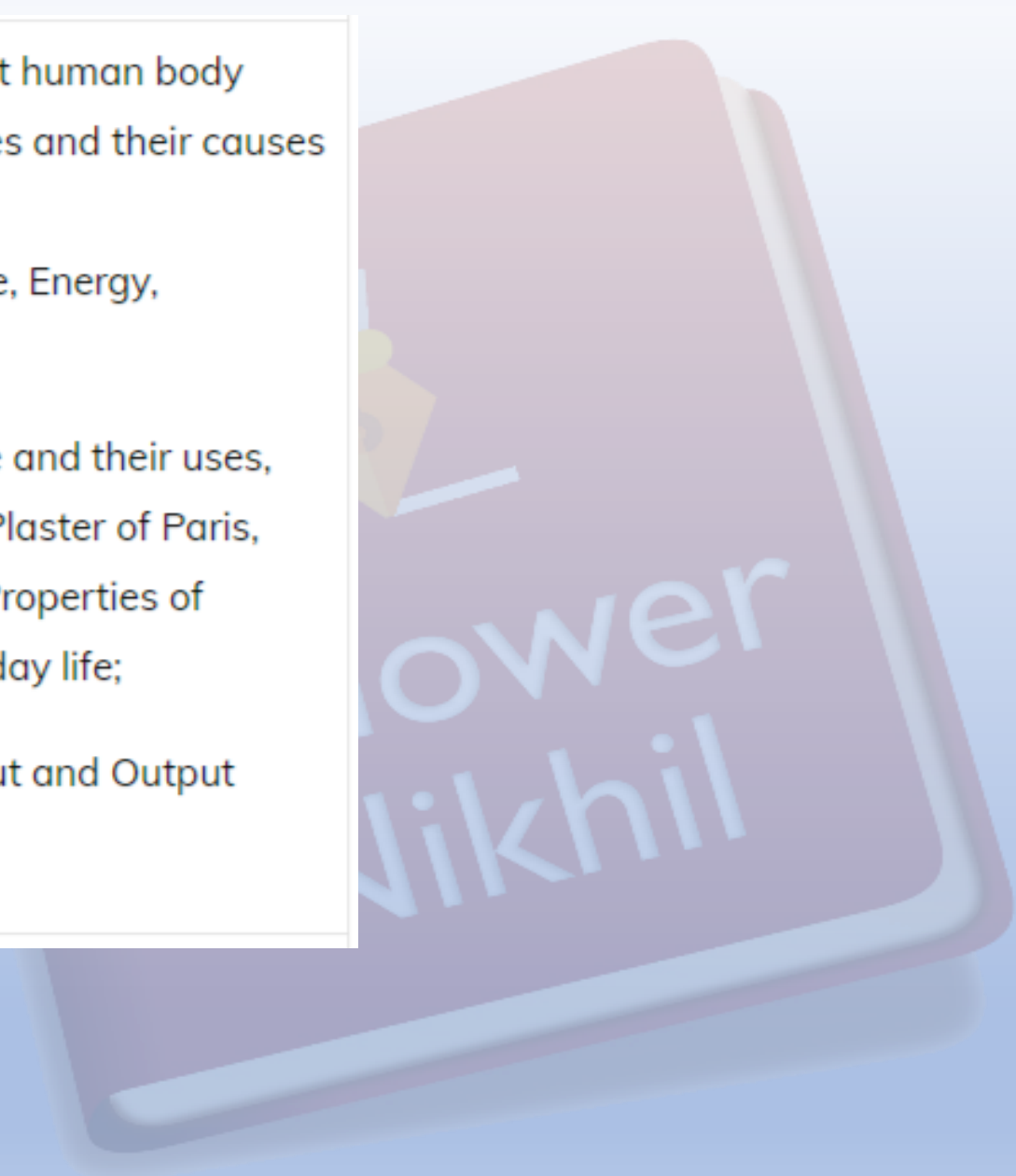
Subject	Topics
General English	<p>Questions will be designed to evaluate the candidate's understanding of the English language & Grammar including topics like Vocabulary Usage, Synonyms, Antonyms, Grammar Usage, Comprehension, etc.</p>
Indian Freedom Struggle	<p>Revolt of 1857 – First War of Independence Against British; Causes of the Rise of Indian National Movement; Indian Nationalism – The Moderate Phase; Morley-Minto Reforms; Partition of Bengal 1905; Indian National Movement – Extremist Period;</p> <p>Important Indian Freedom Fighter; Revolutionaries in the Indian Freedom Movement; The Rise of Gandhi in Indian Freedom Struggle; The Rowlatt Act and the Jallianwala Bagh Massacre; The Lucknow Pact, 1916; Non-Cooperation Movement;</p> <p>Home Rule Movement; Salt Satyagraha; Moplah Rebellion of 1921; Simon Commission; Swaraj Party; Gandhi-Irwin Pact; First Round Table Conference 1930; Poona Pact; Cripps Mission; Quit India Movement; Indian National Congress Sessions; Indian Independence Act 1947</p>



Current Events and Developmental Issues	<p>Current Affairs (National & International); Sports; Awards and their importance; Politics; Finance and Banking sector; Population Census; Important Books and their writers;</p> <p>State Animals and Symbols; Name of the Scientist who got Noble prize for important discoveries; Important Days; Important Inventions and their inventor</p>
Indian Polity & Economy	<p>Supreme Court; Meaning of Write; Election of President and his functions; Important constitution bodies like CAG; Facts about parliament; Fundamental Duties; Governor and his functions; State legislature; Major Constitutional amendments and their importance; Official Language; Emergency Provisions; National political parties and their symbols</p>
General Accounting Principles	<p>Accounting Concepts – Separate Entity Concept, Money Measurement Concept, Going Concern Concept, Dual Aspect Concern, Realisation Concept, Cost Concept, Accounting Period Concept, Matching Concept;</p> <p>Accounting Conventions – Conservatism, Consistency, Full Disclosure, Materiality</p>



General Science & Knowledge of Computer applications	<p>Biology– Important and Interesting facts about human body parts, Nutrition in Animals and Plants, Diseases and their causes like Bacteria;</p> <p>Physics – S.I. units, Motion, Sound, Light, Wave, Energy, Electricity;</p> <p>Chemistry – Chemical Properties of Substance and their uses, Chemical Name of Important substances like Plaster of Paris, etc., Chemical Change and Physical Change, Properties of Gases, Surface Chemistry, Chemistry in Everyday life;</p> <p>Daily Science; Development of computers; Input and Output Devices; Memory; MS Office; Internet</p>
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CUT OFF

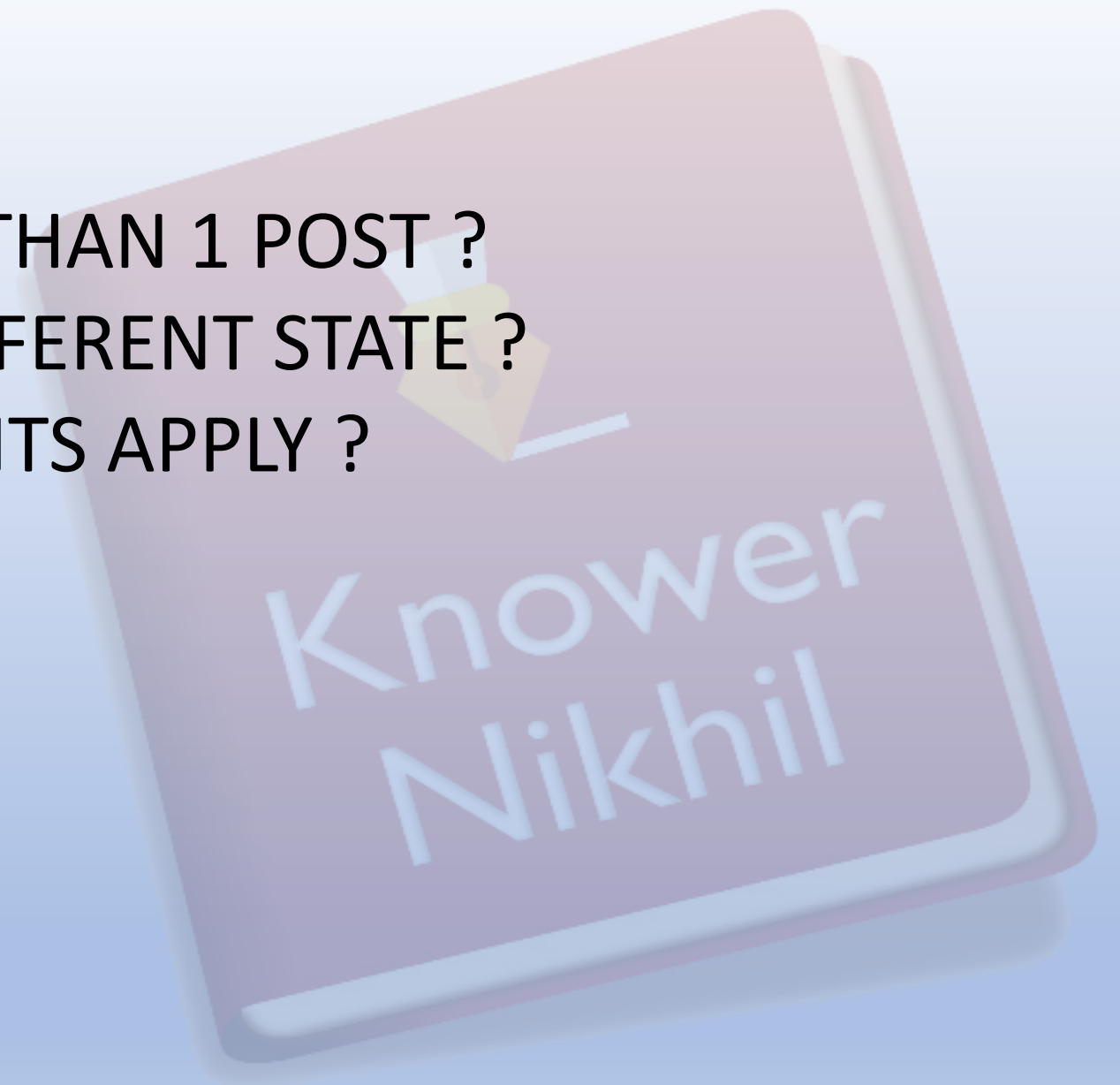
UPSC EPFO Cut Off 2021-22 [Written Exam]	
Category	Recruitment Test
UR	187.39
OBC	173.12
SC	160.51
ST	156.30
EWS	171.43
PH-HI	101.67
PH-OH	154.61

UPSC EPFO Interview Cut Off 2021-22	
Category	Interview
UR	50
OBC	45
SC	40
ST	40
EWS	50
PH-HI	40
PH-OH	40

UPSC EPFO Final Cut Off 2021-22	
Category	Final Selection
UR	259.33
OBC	244.51
SC	234.39
ST	231.87
EWS	246.08
PH-HI	169.28
PH-OH	242.99



- CAN I APPLY FOR MORE THAN 1 POST ?
- CAN I APPLY FROM A DIFFERENT STATE ?
- CAN FINAL YEAR STUDENTS APPLY ?





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